

## TORONTO SCHOOL OF CIRCUS ARTS—COMPANY POLICIES

### SECTION I. REGISTRATION POLICIES

#### **Package A & B Students**

- Classes with a "P" indicator can be chosen; classes must remain the same for the session
- Discounts are non-transferable and cannot be combined with any other discounts
- Package students are entitled to Open Gym (hours are subject to change):
  - See *Student Notice Board* for current open gym hours
  - Students are allowed to train on an apparatus that they are currently studying in class
    - Open Gym does not include trampoline or flying trapeze
  - Studio space is not guaranteed as training cannot interfere with classes; apparatus points are available on a first come, first serve basis

#### **Multiple Class Discounts**—Flying Trapeze, Youth Recreational Aerial & Ground Arts

- Classes chosen must remain the same for the session
- Discounts are non-transferable and cannot be combined with any other discounts

### SECTION II. CLASS POLICIES

#### **Attire**

- 3/4 or full length leggings/tights; bodysuit or fitted top; extra long sleeve top; indoor change room shoes. No "extras" on clothing: buttons, zippers, drawstrings, hoods, etc.
- Only elastics in your hair (no pins, clips, etc.)
- No jewelry—jewelry that cannot be removed must be covered with athletic tape

#### **Training Tools**

- Training log, athletic tape, Band-Aids, scissors
- Optional extras: rosin (silks), Tite Grip (static trapeze and hoop), chalk (flying trapeze)

#### **Arrival**

- Plan to arrive at least 15 minutes prior to class for an independent warm-up
- Remove ALL jewellery before class; only elastics (no pins, clips, etc.) are allowed in your hair

#### **Missed Classes**

##### Adult Aerial & Ground Arts

- Open Gym is available to adults *currently* enrolled in an individual aerial & ground arts class in lieu of any missed classes. *Missed classes must be made up within the current session you are registered.*
  - Students must pre-register and can only sign up for 1 Open Gym session (Monday, Tuesday, Wednesday, Thursday, Friday OR Saturday) for each missed class
  - To pre-register, Students **MUST** fill out the Open Gym form, *in person* at least 48-hours prior to attending open gym and must sign in upon arrival for the registered time. This form can be found on the Student Information Board at the Front Entrance.
  - Do not call or email to pre-register, you will not receive a reply

##### Flying Trapeze

- Make-up classes are available to students registered in a Flying Trapeze class
- Students are responsible for booking **their own** make-up classes; this must be done at least 24 hours in advance
  - This **MUST** be done in person—do not call or email to book a make-up class; you will not receive a reply
- To book a make-up class, follow the instructions found in the Flying Trapeze binder (located by the fly belts)
- Drop-In flying trapeze is eligible as a make-up class. Email [linda@torontocircus.com](mailto:linda@torontocircus.com) for class dates.
- Make-up classes are not guaranteed as they are contingent on class space

### **Student Communications**

- Students are responsible for ensuring that the office has their up-to-date contact information; especially their current email address
- Students are responsible for making themselves aware of all school closures, session dates and any schedule changes—this includes communications via email, class schedules and our student notice board

## **TORONTO SCHOOL OF CIRCUS ARTS—COMPANY POLICIES**

### **SECTION III. FACILITY & SAFETY POLICIES**

#### **Food & Beverages**

- TSCA is a nut-free facility
- Water in a non-breakable bottle is allowed on the training floor during class
- Filtered water is available to refill re-usable water bottles; bring a water bottle with you!
  - Reusable water bottles are available for purchase at the front office; disposable cups/bottles are not provided
- All other beverages and food items are to be consumed in the lounge only

#### **Storing Your Belongings**

- Cubbies are available for students to store their personal belongings; we do not have lockers in our studio
- Leave all personal belongings in cubbies; do not bring onto the training floor

#### **Training Floor**

- Only registered students are permitted on the training floor
  - All parents, spectators, etc. must stay in the lounge
- All apparatus and equipment is not to be used without the presence of an instructor (except for package students during Open Gym training hours)
- Students are not to instruct/coach other students
- All equipment must be returned to its original storage area after class/open gym. This includes all safety mats, boulders, training tools (stability balls, sand bags, etc.)
  - Students must be supervised by an instructor when returning aerial equipment to the back of the studio
  - Students are not to climb any ladders in the studio
- Students are not permitted to change aerial equipment

#### **Photos/Videos**

- Students are permitted to take photos/videos for personal training purposes with permission from their coaches
- Students are not to take photos/videos of other students on the training floor
- Guests, spectators, etc. are not permitted to take any photos/videos of the training space and/or students

### **SECTION IV. PAYMENT POLICIES**

#### **Refund Policy**

- All processed fees are non-refundable and non-transferable
- Credits are not available

#### **Methods of Payment**

- Accepted methods of payment: Visa, Mastercard, Cash, E-Transfer